

Academic Senate
January 19, 2011
Unapproved Minutes

Senate President Scott Rippy called the meeting to order at 3:05 pm

Members Present: Denise Allen, Debbie Bogh, TL Brink, Tom Bryant, Ken Bryson, Gwen DiPonio, Catherine Hendrickson, Jim Holbrook, JoAnn Jones, Liz Langenfeld, Damaris Matthews, Jessica McCambly, Kim McCormick, Meridyth McLaren, Bob O'Toole, Scott Rippy, Gary Williams, Sherri Wilson

Members Absent: Robert Brown, Steve Hellerman, Snezana Pretrovic (leave of absence)

Guests: Katlin Bridge, Lynn Lowe, Raju Hegde (Dean of Science, Math & English), Cheryl Marshall, Howard Starbuck, Margaret Yau (CIS faculty)

I. **Reports**

A. Administrative Report

Cheryl Marshal reported that she will be meeting with ???. As a college we need to address 'whom do we serve.' Facing a 10% cut in classes, need to think about how we will do this.

B. Treasurer's Report

Need a new treasurer. Needs to be elected from within the Senate. Contact Scott if you are interested.

C. CTA Report

Union retreat this past weekend focused on SLOs. Some inconsistency between this campus and Valley. Will go to negotiation requesting consistency between campuses. What are the responsibilities of part time? Compensation for doing them. Keeping them out of evaluation. Bowling February 26th – 12:00. Picnic scheduled for May 1 at Sylvan Park. Luncheons 3rd Wednesday – next luncheon in Multipurpose room.

D. Classified Senate Report

No one present to report

E. Student Senate Report

Howard Starbuck reported that he will continue to be the AS rep. Student Senate had a retreat last week to plan for the spring. Operation Glitter – January 29th PAC 7 pm. Tickets can be pre-purchased. Have had welcome back ASB days the first few days of class.

Any news of graduation speaker? List has been compiled – nominees will be contacted soon.

F. Academic Senate President's Report

Will be forming some ad hoc committees; Scholarship – covering scholarships and student awards and Personnel Interests – Professor of the Year, Classified Appreciation Luncheon. Scott will send out an e-mail if anyone is interested in serving on one or both of these committees.

Is the tenure review committee part of this (AS) body? Already been formed for this year and has been meeting.

Exec will continue to review bylaws and bring back to be discussed.

II. **Approval of Minutes**

A. December 1, 2010

Motion: To approve with changes to member present (Holbrook, Hendrickson, MSC)

Discussion: Do we want to only use what was said rather than including names? This has been a consistent conversation. In the future just make sure the minute taker is informed.

III. **Old Business**

A. Associate Degree for Transfer

Rough draft – requesting feedback. Library classes not listed as transfer. It is correct in the catalog. Need to add some type of explanation to the catalog about transfer degrees. It is going to be added and currently we don't have anything explaining what it is. List degrees that qualify under the statement. Could use some wordsmithing. Needs to be in a bit more plain language – provide some explanation, explain what, why, how, etc. Need an ad hoc committee to create this statement. Needs to be finished and approved by Senate by the catalog date which is sometime in March. There may be some common language coming from the state. Suggestion to solidify the make up of the committee now: 2 students, 2 counselors, Judi Harrington, Scott Rippey

B. Process for Documenting feedback

Provided handout for providing feedback. Did a test run with the Safety Committee. Was a very streamlined and efficient process. Less time consuming than expected. If we decide to adopt we need to decide which kinds of documents we would use this on.

Was this clear to those who were not involved? The committee chair would enter all of the comments. Present to the committee for response. There is only one final document with all comments and committee response. Who would the comments and the policy go to? It would go to the senate and then we make the recommendation to the Crafton Council, the CC to the college. Once the policy was created it would go out to the campus. We can test with the bylaws discussion.

Motion: To extend discussion for 5 minutes (Holbrook, Brink, MSC)

Need a flow chart to show process. Should we have dates? Process not about blame, fault or credit. Simply a process for transparency.

Will bring back to next meeting to discuss which types of documents this should be used for .

IV. **New Business**

A. Priorities List update

Thanks to college and committee for establishing and maintaining process.

Thanks, also for giving attention to giving priorities for maintaining non financial areas. Next list will be created soon.

B. Educational Master Plan update

Available on the website as well. If no code under status, progress is unknown/unreported. Upcoming meetings will focus on areas of focus for spring.

C. Topics for future meetings

Planned: Glen Kuck will be coming to discuss computer use policy and other computer issues.

Suggestions:

- Would like to remove classified senate as a standing report since no one is coming to the meetings to report. If Classified Senate has something to say they can request agenda time.
- Senate needs to come forward with statement about whom shall we serve.
- Union is looking at SLOs – we should also make a statement about this.
- Should have fewer reports – more focus on dealing with issues.

Discussion:

We should talk to Classified Senate about why they aren't coming. We should let them know we are thinking about removing their report.

Should have a summary of what each committee accomplished each semester – post this on Bb. Working on getting a link to Academic Senate on the main web page. Could post the minutes of Senate committee meetings/summaries, etc. on this page – as well as AS minutes, agendas, etc.

Anything in the Title V transfer grant that we need to address as a Senate?

Doesn't seem to be much related to the 10+1 – perhaps the transfer advocate. Do we know the date to determine the location of the transfer center?

Ongoing financial crisis and impact on instructional programs. It is a concern for many faculty.

V. Announcements

Feb 4 and 5 – Improv Show

Feb 9 12-2 pm – Small business assistance seminar

Snezana Petrovic received an Ovation Award for set design

Welcome to Margaret Yau, new faculty member in CIS.

VI. Statements from the public (including faculty and staff)

None

VII. Adjourn

Meeting adjourned at 4:39 pm

Respectfully submitted,
Meridyth McLaren, Secretary